

File No. 4/8/2012-Welfare (GA)
Government of India
Ministry of Commerce & Industry
Department of Commerce
(General Administration)

Vanijya Bhawan, New Delhi
Dated 5th November, 2024

OFFICE MEMORANDUM

Subject: Observance of the "Communal Harmony Week" from 19th to 25th November, 2024 and Flag Day on 25th November, 2024

The under signed is directed to forward herewith a copy of letter number 5/1/2024-NFCH dated 1st October, 2024 along with guidelines regarding observance of communal Harmony Campaign Week from 19th to 25th November, 2024 and their Flag Day on 25th November, 2024 to increase awareness of the importance of communal harmony and national integration amongst the people.

2. During the Communal Harmony Campaign Week, funds are raised for the National Foundation for Communal Harmony for its activities such as providing financial assistance for the rehabilitation of child victims of communal, caste, ethnic or terrorist violence. In Department of Commerce (Sectt.), small teams of volunteers would be visiting all Rooms and officers' chambers for collecting voluntary contribution during the **Fund Raising Day on 25th November, 2024.**

3. All the officers/Staff in the Department of Commerce and its attached/subordinate offices/Autonomous bodies/Commodity Boards/EPCs etc. may kindly donate generously towards the noble cause.

4. All attached/subordinate offices etc. may also make similar arrangements in the matter and deploy personnel working with them in the effort to collect maximum contributions within their respective organizations and remit the funds collected to the **Secretary, National Foundation for Communal Harmony, 'C' Wing, 9th Floor, Lok Nayak Bhawan, Khan Market, New Delhi-110003 through Demand Draft etc.**

Nitish
05/11/2024
(Nitish)

Section Officer (GA)

Tel: 011-23039999

E-mail: moc_admin@nic.in

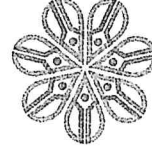
To

1. All Officers/Staff/Section in the Department of Commerce, New Delhi.
2. E-II Section with the request to provide the teams of volunteers for collecting contributions.
- ✓ 3. E-III Section (Along-with a copy of NFCH' letter No. 5/1/2024-NFCH dated 1st October, 2024) is requested to circulate the above said letter to all attached/subordinate Officers/ Autonomous Bodies/Commodity Boards EPCs etc. under the administrative control of the Department of Commerce.

Vipin Kumar

6/11

Aso (pm)



Rakesh Kumar Singh
Secretary

राष्ट्रीय साम्प्रदायिक सद्भाव प्रतिष्ठान
National Foundation for Communal Harmony
(गह मंत्रालय के अधीन भारत सरकार का एक स्वायत्त निकाय)
Organisation with Ministry of Home Affairs, Government of India

E04-302
The Joint Secretary
Dept. of Commerce,
Ministry of Commerce & Industry,
Udyog Bhavan,
New Delhi

F. No.5/1/2024-NFCH
New Delhi, the 1st October, 2024

110011

USC(A/C)
Comm
21.10.24

JS (S/W) - in a meeting
DS CC/MD - GA

Sub: Celebration of the Communal Harmony Campaign Week from 19th to 25th November 2024 and Flag Day on 25th November 2024 (Monday) of NFCH- publicity materials regarding.

Sd/- Nitish
22/10/2024 ASQ

Dear Sir/Madam,

The National Foundation for Communal Harmony (NFCH), an autonomous organization under the Ministry of Home Affairs, Government of India observes **Communal Harmony Campaign Week** every year from 19th to 25th November. The last working day of the week is observed as the **Flag Day** of the Foundation. As the part of the annual celebration this year too, the Foundation is observing Communal Harmony Campaign Week from 19th to 25th November 2024 and the Flag Day will be observed on 25th November 2024 (Monday). The celebrations are organized to spread the message of peace, harmony and National integration. It is also utilized for fund raising to enhance resources of the Foundation to carry out its activities through various schemes and projects.

2. The main objective of the Foundation is to promote communal harmony and national integration through variety of schemes and activities; and provide financial support for effective rehabilitation of child victims of communal, caste, ethnic or terrorist violence and their care and education under Project 'Assist'. The Foundation has been collaborating with Central/State Governments, District Administrations, reputed academic institutions, civil/ voluntary organizations and other likeminded organizations to conduct variety of programmes including seminars, symposiums, cultural events, interfaith dialogue, literary competitions and other similar significant initiatives to achieve its mandate.
3. The NFCH had received a modest corpus from the Government of India in 1992. The Foundation does not receive any regular grant/financial support from the Government. The interest earned thereon is not adequate to carry forward our expanding activities. However, the Memorandum of Association (MoA) of the Foundation allows for collection

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of donations from different sources for supporting destitute children and for carrying out its activities. As such, celebration of the Communal Harmony Campaign Week and observing of Flag Day, are utilized by the Foundation as an opportunity to generate additional resources by raising funds/donations through voluntary contributions. For this purpose, various publicity materials such as flag stickers, posters, wrappers, pamphlet, etc. are being sent to your organization/institution.

4. NFCH would like to appeal for active participation of your organization to achieve this noble cause for promotion of peace, harmony and National integration. The Foundation appreciates your organization to be partnering in observance of Communal Harmony Campaign Week 2024 from 19th to 25th November 2024 by involving all segments of the society particularly, officers and staff in observing the CHC Week 2024. You are requested to organize intensive campaign for sensitizing officers, staff and public about the need for fostering harmony, National integration and unity through organizing seminars, essay/painting/debate competitions, cultural activities, marathon, runs/rallies etc. The first three winners of the competitions will be felicitated by the Foundation by providing Certificates. A brief comprehensive report along with photographs of the celebration may please be send to the Foundation for further reference and necessary action.

5. The Following publicity material is being sent herewith for observance of Communal Harmony Campaign Week and Flag Day 2024. Additional material, if required, may be obtained from the Foundation:

Flag stickers	:	1000/300
Posters	:	2
Wrappers for collection box	:	2
Pamphlet –Sankalp	:	1

6. The Foundation shall be grateful if you could kindly issue necessary instructions for observance of Communal Harmony Campaign Week and Flag Day 2024 in your organization and ensure collection of maximum contribution on voluntary basis. You may also refer to steps as outlined in the enclosed *Annexure-Y*. All donations to the NFCH are eligible for 100% exemption from Income Tax under Section 80G (2)[iii(e)] of the Income Tax Act, 1961. Permanent Account Number (PAN) of the Foundation is AAATN0562A.

7. It is once again requested that personal attention may kindly be given for spreading the message of peace, harmony and National integration and also for making the fund raising effort a grand success.

Yours sincerely,



(Rakesh Kumar Singh)
Seretary, NFCH

Enclose: As above

Steps for observance of 'Communal Harmony Campaign Week and Flag Day 2024'

The following steps are required to be taken for observance of the Communal Harmony Campaign Week & Flag Day 2024:

- (i) To do campaigning and provide wide publicity for sensitizing officers, staff and public as a whole about the need for fostering communal harmony, National Integration and fraternity. Keeping in view the outreach, effective use may be made of social media, seminars, competitions and other activities etc.
- (ii) To make arrangements for circulation of fund collection boxes – wooden, plastic or metallic boxes may be improvised with suitable openings to insert the donation.
- (iii) To select volunteers from amongst students and staff to station themselves at the entrance and other vantage points and go around the office buildings on the Flag Day for distribution of flag stickers and collection of voluntary donation.
- (iv) To make suitable arrangements for proper security of collection boxes, opening them, counting the amount so collected and sending to NFCH.
- (v) Remittance of funds so collected should be made through Demand Drafts/cheque in favour of 'Secretary, National Foundation for Communal Harmony' and sent it to Secretary, National Foundation for Communal Harmony, 9th floor, 'C' Wing, Lok Nayak Bhawan, Khan Market, New Delhi-110003 through Registered/Speed Post and not by courier.
- (vi) Online donations can be made by using our website www.nfch.nic.in, or Direct Bank Transfer (DBT) can be made by utilizing following bank details/ or be made by scanning of following QR Code from anywhere:

Name of the Bank	Central Bank of India
Address of the Bank	Khan Market, New Delhi-110003
Name of A/c holder	National Foundation for Communal Harmony
Account Number	1065439058
IFSC for NEFT/RTGS	CBIN0280310

Or

Name of the Bank	State Bank of India
Address of the Bank	Nirman Bhavan, Maulana Azad Road, New Delhi-110011
Name of A/c holder	National Foundation for Communal Harmony
Account Number	10569548047
IFSC for NEFT/RTGS	SBIN0000583

Or

Name of the Bank	Bank of India
Address of the Bank	Khan Market, New Delhi-110003
Name of A/C holder	National Foundation for Communal Harmony
Account Number	600710110006040
IFSC for NEFT/RTGS	BKID0006007

