



Handloom Export Promotion Council

(Under the aegis of Development Commissioner - Handlooms,
Ministry of Textiles, and Government of India)

Vacancy Notification No. 1001 dated 20-09-2020

HEPC INVITES APPLICATIONS FOR THE POST OF EXECUTIVE DIRECTOR

Handloom Export Promotion Council (HEPC) has an opening for the post of Executive Director at its head office in Chennai, Tamil Nadu. HEPC, an autonomous institution under the aegis of Development Commissioner - Handlooms, Ministry of Textiles, and Government of India. HEPC was incorporated in 1965. It is one of the oldest trade promotion councils with offices across country and is the nodal agency to promote exports of handlooms from India. HEPC offers technical assistance and market information to its members and seeks to expand existing markets as well as open new markets for Indian Handlooms which is one of the important export items of India.

Job Profile

HEPC is the important Export Promotion Council in India. The incumbent will report to the Chairman and be responsible for executing policies and programs of the Council as laid down by the Executive Committee of the Council. The incumbent will lead a team of professionals across different offices of HEPC and ensure that the Administration and Governance norms of the highest standards are maintained. The incumbent will assist the Executive Committee in designing strategies to increase India's global footprint in handloom exports. Liaising with Government of India more particularly Ministries of Textiles, Commerce, Finance and State Governments are all part of the job. The incumbent is also expected to liaise with other stakeholders, associations connected to textiles industry for faster integrated growth of the handloom sector. Good communication skills to represent the Council successfully in Domestic and International forums is critical.

Educational qualification

Graduate preferably in Commerce / Economics/Textiles with MBA

Experience

Minimum **15years'** experience in the Corporate World or Government with a significant exposure to international trade. The incumbent should also have good knowledge of international trade agreements as also Trade policies in countries such as China, Bangladesh, Vietnam, etc. Work experience in Textiles and Handloom industry is must. Good connection with Government and demonstrated skills in Networking with Central, State Governments at medium to high levels of administration would be added asset.

- + Salary and other Perquisites will be according to eligibility.
- + TA will be paid for economy airfare / II AC in train
- + Applicant should be minimum of 40 years and maximum of 55 years as on 01.09.2020.

How to Apply: Interested candidates may send their applications along with updated resume and recent passport size photograph within 15 days from the release of this advertisement to:

The Chairman, #34, cathedral Garden Street, Nungambakkam, Chennai-34, Tamilnadu.

Or Email at: chairman@hepcindia.com