

HANDLOOM EXPORT PROMOTION COUNCIL

(Ministry of Textiles, Govt. of India)

No.34, Cathedral Garden Road,
Nungambakkam,
Chennai - 600034.

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HEPC/ADMIN/EGM/20-21

Dt. 26.08.2020

Notice is hereby given that an Extraordinary General Meeting of the Council will be held on Saturday, 26th September 2020 at the registered office of the Council at 12.00 Noon to transact the following business:

1. To elect Vice Chairman of the Council through e-voting procedure.

For Handloom Export Promotion Council



Dr. S.B. Deepak kumar
Executive Director

Encl: As above.

Note: 1. No TA/DA is admissible for attending the Extraordinary General Meeting.

2. A member entitled to attend and vote is entitled for appointing a proxy to attend and vote instead of himself and a proxy need not be a member.
3. EGM will be conducted virtually or at one venue depending upon the latest instructions by TN government

PROXY

THE HANDLOOM EXPORT PROMOTION COUNCIL Registration Cum Membership Certificate (RCMC) No:.....

State:

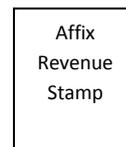
I/We.....of.....being a member of the HEPC hereby appoint.....of.....or failing him.....of.....as proxy to vote on my/our behalf at the Extraordinary General Meeting of the Council to be held on the.....date of.....and any adjournment thereof.

This proxy form is to be issued in favour of/against the Resolution No..... unless otherwise instructed the proxy will vote as he thinks fit.

Signed at this..... date of..... 2020.

Seal:

Signature



Note: *The proxy must be lodged so as to reach the Registered Office of the Council **not less than forty eight hours** (excluding holidays) before the time for holding the aforesaid meeting.*

Instructions: *All blanks must be filled up, including the RCMC No.*

THE HANDLOOM EXPORT PROMOTION COUNCIL

No. 34, Cathedral Garden Road, Nungambakkam,
Chennai – 600 034.

ATTENDANCE SLIP

Please complete the attendance slip and hand it over at the entrance of the meeting hall.

Name & Address of the member:.....
.....
.....

Membership No.

(to be filled in by Member/RTE/Authorised Representative/Proxy)

I certify that I am a Registered Member/RTE/Authorised Representative/Proxy for the Registered Member/ RTE of the Council.

I hereby accord my presence, at the Extra Ordinary General Meeting of the Council to be held on 26th September 2020 at 12.00 Noon at the Premises of the Council.

Signature (of the Registered Member/RTE/Authorised Representative/Proxy)